

GRAND CANYON COUNCIL BSA

STARTING A NEW UNIT

ATTACHED DOCUMENTS

- [New Unit application](#)
- [Charter Agreement](#)
- [Adult application](#)
- [Youth application](#)

WHAT IS THE CHARTER ORGANIZATION?:

The Organization who agrees to partner up with the new Unit, approve adult leadership, possibility financially support the unit through paying all fees, provide or assist in finding a meeting place and storage area for Scout gear. They will sign the New Unit Application and the Charter Agreement, and charter renewal thereafter. They agree to promote Scouting to all youth in their organization.

MINIMUM LEADERSHIP REQUIREMENTS: FOR TROOP: 5 LEADERS, FOR A PACK: 6 LEADERS

- Institutional Head (IH) : the Head of the Charter Organization (1 person)
- Charter Organization Representative (CR): a person the IH appoints to be the liaison between the Charter Org and the Unit. Can be either a different person or the IH.
- Committee Chair (CC): Provides support for the Unit Leader by securing funds for the program, advancement, overall paperwork support, and etc. If need be, the CC can be the IH and the CR as well. (1 person)
- Member of Committee (MC): additional support beyond the CC to help the Committee Chair (x 2 people)
- Unit Leader: the Cubmaster (CM), Scoutmaster (SM), etc. (1 person)
- Den leader (DL): cub scout packs only (1 person)

NEW UNIT APPLICATION

Completely filled out with the Charter Organizational and Institutional Head (IH) information and IH signature. No need to worry about the codes requested. We will fill those in for you.

CHARTER AGREEMENT

Signed by the Institutional Head and the Grand Canyon Council.

FIVE UNIQUE ADULT APPLICATIONS AND YOUTH PROTECTION TRAINING CERTIFICATE

Completely filled out. All questions answered and or initialed where asked, all signatures secured (applicant, CC and CR), as well as Social Security number and birthdate. [Youth protection training \(YPT\)](#) must be completed and a copy of the certificate included in the package. Training can be completed by going to www.my.scouting.org.

Five Specific roles:

- Unit Leader
- Committee Chair
- Chartered Organization Representative (Sometimes the Committee Chair, but must be the same COR for any units at that charter organization)
- Member of Committee
- Additional volunteer (Another member of Committee, or assistant)

The Institution Head who signs the New Unit Application does not need to complete an application or YPT unless they are also a registered leader as listed above. If this is a Scouting unit that serves girls there must be at least one registered female leader in the unit and at least one female leader at every event girls are present.

MINIMUM OF FIVE YOUTH APPLICATIONS

Application must be completely filled out, including birthdate. Signed by both the parent and the Unit Leader. The core group must be a US Citizen; however, additional non-citizens can be members with additional paperwork needed. Units that start with 10 or more youth have a much higher chance of continuing and re-chartering for sustainable service.

PAPERWORK CHECK-OFF LIST

- New Unit application
- Charter Organization Agreement
- Charter Organizational Representative (CR) application
- Committee Chair (CC) Application
- Member of Committee (MC) application (#1)
- Member of Committee (MC) application (#2)
- Unit Leader (CM, SM, VC, NL, SK) application
- Den Leader (DL) application (Packs only)
- Youth application (minimum of 5 youth)
- Signed Disclosure form for ALL adult applications (page 4 of app)
- Current Youth Protection Certificate (YPT) for ALL adults

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ANNUAL MEMBERSHIP FEE EFFECTIVE AUGUST 1, 2020 UNTIL JULY 2021

2020 YOUTH MEMBERSHIP FEES



\$66/YR

BSA National Membership Fee. Participants in kindergarten - age 20.

\$25

National new-member joining fee. Same flat fee no matter when you join during the year. (No prorating). Only new members pay joining fee in addition to membership fee. No Joining fee for transfers from one program to another.

\$60/YR

Local Program Fee. Participants in kindergarten through age 20

2020 ADULT MEMBERSHIP FEES



\$42/YR

2020 BSA National Membership Fee.
All registered adult volunteers in unit and non-unit positions.
(Volunteers with multiple registrations will continue to pay for only one position).

\$10/YR

Local Program Fee.
All registered adult volunteers in unit and non-unit positions.

2020 EXPLORING MEMBERSHIP FEES



\$42/YR

2020 National Membership fee. Participants age 10 - 20.

\$60/YR

Local Program fee. Participants age 10 - 20.

TO ENCOURAGE USAGE OF THE BSA ONLINE REGISTRATION SYSTEM, THESE FEES WILL BE REDUCED BY \$10 IF REGISTRATION IS COMPLETED ONLINE, USING THE BSA ONLINE REGISTRATION SYSTEM.